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Technical Information on the handling and the completing of the on-line registration for the position of an EHF delegate for the 2012/13 season

When you click on the link of the on-line registration in your e-mail for the very first time, you need to register yourself. In order to do so, please proceed as follows:

Click on the field "e-mail" in the section "or register" and insert your e-mail address. Then you click on the next field below and enter a password of your choice. Then you press the "Register" button".

A few moments later you will receive an e-mail to the e-mail address that you used to register. Open this e-mail and click on the link in the e-mail and the form for your on-line registration opens and is ready to be filled in.

If, at a later date, you would like to change some data in your on-line registration, you use the same link as you used for your first registration. But as you are already registered, you can directly log in with your e-mail address and the password in the section "LOGIN".

Once you have completed the on-line registration form, you must add the video, which you need to prepare and complete in advance, so you simply upload it to your on-line registration.

The video must last at least 30 seconds, but it must not be longer than 60 seconds. The volume of the video must not be more than 300MB.

The video must include a personal message of the applicant in english language with some words regarding the motivation and the reason behind the application as an EHF delegate. If the applicant would like to indicate a preference regarding the participation at one of the two courses in May and June 2012, it can be indicated it during the personal message on the video.

After you have successfully completed the upload of the video, you click on "SEND" and your registration is being processed to the EHF.

A few moments later you will get an e-mail with a confirmation of the receipt of your registration.

<u>Attention</u>: This e-mail is sent to the e-mail address that you indicated in the registration form as your "e-mail" in the section "personal details".

Once you have received the e-mail with the confirmation of the receipt if your registration, the process is completed.

EUROPEAN HANDBALL FEDERATION